

Email Template: Requesting contract changes



Maegan Spivey has reviewed hundreds of contracts as a General Contractor, Subcontractor, and Consultant. Every week, she shares her best advice on LinkedIn.

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Hi [Contact Name],

We reviewed the agreement and we were good with most of it as-is.

For the other items, I've attached our marked up copy with suggested changes for your review.

The main items were:

1. Changing the insurance section because we wanted to align with what our insurance carriers will provide on certain policies.
2. We made a change to the cure period in Section 9.2 to say "begins to cure within 5 business days" since we may be relying on material with a longer lead time to cure, but we shortened the number of days to try to balance the request.
3. On the indemnity section, the changes are meant to reflect that we are good covering the claims to the extent of our negligence/error for the Owner/GC and their employees acting in that capacity.

I've added our reasoning in the comments for the suggested changes to help clarify. But if you have any questions, let me know.

The rest of the changes were related to some operational functions. We did have 2 questions: one on Section 3 about payment backup and Section 14 on venue.

Again, please feel free to reach out if you have any questions.

Thanks,

[Signature]